AIM Platform Conflict of Interest Policy

1. Purpose and Scope

Maintaining the integrity of the AIM Platform throughout its work with a wide range of stakeholders is essential to the AIM Platform's mission and its success. As even the perception of a conflict of interest can damage the AIM Platform's reputation, effectiveness, and relationships with its stakeholders, this Conflict-of-Interest policy exists to help preserve that integrity and credibility.

The AIM Platform recognizes that Governing Committee members may have current affiliations that relate to the work of the AIM Platform. These affiliations are not necessarily a conflict of interest. In fact, the AIM Platform's publications and work are strengthened by the involvement of company, civil society, and research practitioners who have direct experience working with value chain data and interventions. At the same time these affiliations, and any actual, potential, or perceived conflict of interests that arise from these affiliations, must be transparently disclosed and, if determined to be a conflict of interest, managed or mitigated appropriately.

This Conflict-of-Interest Policy applies to all members of the Governing Committee and the Secretariat ("covered persons").

2. General Policy

All covered persons shall exercise good faith in their duties with the AIM Platform and shall not use their positions in any manner that is contrary to the best interest of the AIM Platform or to promote their own business interests or those of family, friends, business partners, or employers.

Covered persons should also avoid situations that might lead to their loyalties becoming divided in a manner that creates a conflict of interest or the appearance of a conflict of interest. Covered persons should disclose any actual or potential conflict of interest as soon as it is discovered.

3. Disclosure Procedure

Disclosure of all relevant affiliations and actual or potential conflicts of interests, and recusal from decisions related to matters affected by such conflict of interest, are required for covered persons. The Secretariat will distribute a disclosure form to all Governing Committee members upon initial appointment to the Governing Committee, at renewal of

a term, or on an ad-hoc basis as needed in case of a new actual or potential conflict of interest. Secretariat members will complete the form upon joining the Secretariat, or on an ad-hoc basis as needed in case of a new actual or potential conflict of interest.

4. Review of Actual or Potential Conflicts

If an actual or potential conflict of interest is disclosed, the Secretariat shall communicate as necessary with the covered person to obtain further information as appropriate and, if necessary, raise any actual or potential conflicts to the Governing Committee's attention. The Governing Committee shall ultimately take appropriate action to mitigate or manage the conflict as necessary to protect the interests of the AIM Platform.

5. Management of Conflicts of Interest

Management or mitigation actions will be tailored to the nature and severity of the conflict and the risk it poses to the AIM Platform. Resolutions may include taking note without further action needed, removing conflicted topics from an agenda, requiring the covered person to take certain action, or, in severe cases, removal of the covered person from the Governing Committee according to the procedures in the Terms of Reference.

The covered person shall recuse themselves from participating in any decisions in which the covered person has an actual conflict of interest. Furthermore, the covered person shall not be present during said vote.

In case a potential conflict of interest has been disclosed and the evaluation resolves that it is not an actual conflict of interest, the covered person may participate in decisions on the respective matter.

6. Records

All Conflict-of-Interest Disclosure Statements shall be maintained in confidence by the AIM Platform Secretariat and be accessible only to relevant Secretariat staff.

When a conflict of interest is determined, the nature and extent of the conflict, a summary of any deliberation, and any actions taken to manage or mitigate the conflict will be documented in the meeting minutes of the most recently occurred meeting of the Governing Committee.

7. Violations of the Conflict-of-Interest Policy

If there is reasonable cause to believe that a covered person has failed to disclose actual or possible conflicts of interest, such covered person will be informed and will be afforded an opportunity to explain the alleged failure to disclose and to correct the omission.

If the omission is not corrected, the Governing Committee may remove the covered person from the Governing Committee according to the Governing Committees Terms of Reference. If the covered person is on the secretariat, disciplinary actions will be considered by the organizers.

Required

☐ I have read the above AIM Platform Conflict of Interest Policy. I understand the policy and agree to comply with both the wording and the intent of the policy. I agree that if at any time during my term, the information on this statement changes materially, I will disclose such changes by completing a new version of this form.

Select one

☐ I have no affiliations that create an actual or potential conflict of interest

OR

☐ I have an affiliation that creates an actual or potential conflict of interest to declare and have provided applicable details below. To the best of my knowledge, I have no other actual or potential conflicts of interest beyond those disclosed.

_____
_____
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